Agenda 1

CTSEA

(Credit Transfer Systemin East ASIA)

Guideline

(2017)



VER.１

(June 2, 2017)

# Objective

CTSEA (Credit Transfer System in East ASIA) has been developed to promote university student mobility with the objective to ensure credits are transferable for study undertaken on exchange among Shanghai Ocean University (hereafter “SHOU”),Tokyo University of Marine Science and Technology (hereafter “TUMSAT”) and Korea Maritime and Ocean University (hereafter “KMOU”)under the Agreement on Student and Credit Exchange.

This CTSEA concept is designed not to control or standardize any pre-existing rules and regulations at universities. Rather, it is designed to provide more detailed information regarding the academic experiences of mobility students at host universities using standardized indicators, while at the same time allowing universities to retain their own pre-existing systems and regulations.

# Definition of CTSEA

CTSEA accepts a range of different teaching hours and student studying hours as equivalent when they are used to calculate credits from different universities. Thus, it will create a common credit conversion system where CTSEA participating universities can transfer credits among themselves on a one-to-one basis, thereby promoting student mobility among the SHOU, TUMSAT and KMOU.

A teaching hour is defined as a contact hour that a teacher spends in one instruction session. One teaching hour will be counted as one academic hour, not based upon the exact length of teaching hours. The actual amount of time varies from university to university. For example, in the case of SHOU, 1 academic hour means 45minutes of instruction; in the TUMSAT, 1 academic hour means 45 minutes; and inKMOU, 1 academic hour means 50 minutes of instruction.

The student studying hour is defined as the amount of time that students need to complete all learning activities which consists of:

**(1)** Attending classes/lectures.

**(2)** Fulfilling all other academic requirements such as homework, group projects, team discussion, preparation for examinations, internships, and individual study, etc.

Including 15-16 teaching hours, currently, the student studying hour durations are 45 hours in TUMSAT.

Therefore, the definition of CTSEA is as follows:

One (1) CTSEA = ‘45 -hour student workloadincluding teaching hours’.

# CTSEA Credit Conversion

The following table illustrates a recommended conversion of CTSEA with credit systems of SHOU, TUMSAT and KMOU:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **University** | **CTSEA** | **SHOU** | **TUMSAT** | **KMOU** |
| **Credit Conversion** | 1CTSEA | 1credit | 1credit | 1credit |
| **Student Studying Hour** | 45hrs. | 29hrs. | 30hrs. | 30hrs. |
| **Teaching Hours\*** | 16hrs. | 15hrs. | 15hrs. |

\* Numbers show standard conversion for lectures, which may be changed for each course.  
 (ex, experiment, training, etc.)

# Comparative Grading Scales

|  |  |  |  |
| --- | --- | --- | --- |
|  | **SHOU** | **TUMSAT** | **KMOU** |
| **Range of the number of credits required for the completion of a Master’s program** | 30 credits for the 3-year system | 30 credits for the 2-year system | 32 credits for the 2-year system |
| **Grades and notation**  **policies** | Excellent(A)  85–100,  Good(B)  75–84,  General (C)  65–74,  Pass(D)  60–64,  Fail(F)  0–59. | Very good (A)  80–100,  Good (B)  70–79,  Passing (C)  60–69,  Fail (F)  0–59. | A+ : 4.5 (95-100)  A: 4.0 (90-94)  B+: 3.5 (85-89)  B: 3.0 (80-84)  C+ : 2.5 (75-79)  C: 2.0 (70-74)  D+ : 1.5 (65-69)  D:1.0 (60-64)  F: 0.0 (0-59) |
| **Presence or absence of GPA** | Absent | Absent | Present |
| **University’s own regulations on credit transfer with overseas partner institutions** | Up to 1/2 of credits required for graduation | Up to 10 credits required for graduation | Up to 1/2 of credits required for graduation |

# ScoreConversion Table

The following table illustrates a recommended conversion of grade systems of SHOU, TUMSAT and KMOU:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Reference Grade** | **Score** | **SHOU** | **TUMSAT** | **KMOU** |
| **A** | 90-100 | A | A | A+, A |
| **B** | 80-89 | A, B | A | B+, B |
| **C** | 70-79 | B, C | B | C+, C |
| **D** | 60-69 | C, D | C | D+, D |
| **F** | 0-59 | F | F | F |