

2026 Doctoral Degree Dissertation Defense Work Schedule

Time	Content	Requirement
After passing the graduation qualification review	Pre-defense of Degree	<p>Students will conduct a pre-defense for their degree at the doctoral program in their discipline to solicit feedback and modify their dissertation. The format of the dissertation must comply with the “Shanghai Ocean University Graduate Thesis/Dissertation Writing Guidelines”.</p> <p>Students should log into the Graduate Service Platform to fill out the pre-defense information, which will then be reviewed by their supervisors and the colleges.</p>
Batch 1: By March 9; Batch 2: By March 23	Submission of Dissertation	<p>Students log in to the Graduate Service Platform to submit the following materials, which will be reviewed by the supervisor and the colleges:</p> <p>(1) “Copyright Authorization Form for Thesis/Dissertation or Practical Result”</p> <p>(2) Electronic version of dissertation (in PDF format, named as “Student ID-Name-Supervisor”)</p> <p>Notes:</p> <p>(1) For delayed publication of the dissertation, indicate “★Delayed Publication Year (specify the number of years, generally not exceeding 2 years)” in the top left corner of the cover page in bold font, size 3.</p> <p>(2) The dissertation paper should include a cover page, abstract, table of contents, full text, references, etc.</p> <p>(3) The dissertation paper should not contain any student or supervisor information, including names, acknowledgments, published article information, etc.</p> <p>(4) The submitted dissertation will be used for the originality check and review.</p>
		<p>Submission by the college:</p> <p>(1) A compiled electronic version of the dissertation (in PDF format, packaged and named as “Student ID-Name-Supervisor”).</p> <p>(2) A compiled electronic version of the “Copyright Authorization Form for Thesis/Dissertation or Practical Result” (in PDF format, with complete content and signatures, packaged and named as “Authorization Form 【授权书】 -Student ID-Name”).</p> <p>(3) An Excel electronic version of the list of students applying for graduation, with the following fields: College/Student ID/Name/Supervisor/Dissertation Publication Status (indicate “Make Public” or “Delayed Publication”) /Delayed Publication Date (e.g. “20260601”) /Remarks.</p>
Batch 1: By April 13; Batch 2: By April 27	The Originality Check	
	Review	<p>All doctoral dissertations undergo the university-level blind review.</p> <p>The dissertations reviewed by the university, which have undergone originality checks, cannot be changed.</p>
	Students revise their dissertation under the guidance of their supervisors based on the feedback received.	
Each college arranges the timeline	Degree Defense	<p>Students log into the graduate service platform to fill out the defense application, which is then reviewed by their supervisors and the colleges.</p> <p>The college announces the defense information, including: college, student ID, name, title of the dissertation, defense time, defense location, defense chairman, and defense experts.</p> <p>Students conduct their degree defense and revise their dissertation under the guidance of their supervisors based on the feedback from the defense experts.</p> <p>The college inputs the defense results into the graduate service platform.</p>
	Degree Application	<p>Students submit their application for degree research results on the graduate service platform, which is reviewed by their supervisors and the colleges.</p> <p>Submission: “Degree Application Form” (hard-copy, two copies).</p>

This English translation is for reference only.

Time	Content	Requirement
3 working days before the subcommittee meeting	Final Submission of Dissertation	<p>Students log into the graduate service platform to submit the final version of their dissertation, which will be reviewed by their supervisors and the colleges.</p> <p>The final electronic version of the dissertation must be in PDF format and named as “Student ID-Name-Supervisor”. The format should comply with the “Shanghai Ocean University Graduate Thesis/Dissertation Writing Guidelines”.</p> <p>The submitted final dissertation will be submitted to the academic degrees committee of the state council, and the failure to submit on time will affect graduation and degree application.</p> <p>Submission by the college:</p> <p>(1) The collected electronic versions of the dissertations (in PDF format, packaged and named as “Student ID-Name-Supervisor”).</p> <p>(2) An Excel electronic version of the name list of students who are expected to graduate/get a completion, including the fields: college, student ID, name, and remarks (indicating completion in the remarks column).</p>
By May 25 th	The college convenes the degree evaluation sub-committee	<p style="text-align: center;">The Originality Check of Final Dissertation</p> <p>Review the name list of students recommended for, not recommended for, or suggested for revocation of the doctoral degrees and publicize the review results.</p> <p>The submission of the college: Submit the resolutions of the subcommittee meeting, along with the name lists of those recommended for, not recommended for, or suggested for revocation of doctoral degrees, as well as related materials.</p>
By June 8 th	The university convenes the degree evaluation committee	<p style="text-align: center;">Academic Degree Data Review and Verification on China Higher Education Student Information Network</p> <p>Review and approve the list of candidates to be granted, not granted, or revoked of the doctoral degree, and announce it publicly.</p>
By June 18 th	The college organizes and submits the degree file materials for awarding-degree graduates.	<p>Materials List:</p> <p>(1) Two copies of the “Degree Application Form” (separately organize and submit).</p> <p>(2) Two copies of the “Degree Evaluation Committee Opinion”(separately organize and submit).</p> <p>(3) Defense file bag (can be submitted later) (including 0-1 copy of the “Review Opinion”, 5-7 copies of the “Defense Scoring Sheet and Voting Ballot”, 1 copy of the “Defense Scoring and Voting Summary”, and 1 copy of the “Defense Meeting Minutes and Resolution”).</p> <p>Notes:</p> <p>(1) All the above materials must be submitted after being stamped by the college.</p> <p>(2) The college will uniformly print the “Review Opinion” (including additional review for those who didn’t pass the initial blind review) and place it in the defense file bag</p>
Archive Experimental Records and Materials		Submit to the archives, according to the specific requirements of the archives.

Note:
 The college may select one or two batches for thesis submission based on actual circumstances;
 the electronic version of the dissertation must be named strictly as “Student ID-Name-Supervisor”, without any spaces or symbols other than “-”;
 the Excel electronic version of the student list submitted by the college must strictly adhere to the required fields in the table, with no additional fields beyond those specified, and the content must not contain any spaces.